

**DEPARTMENT OF THE AIR FORCE  
HQ AIR INTELLIGENCE AGENCY**



**AIR FORCE INSTRUCTION 36-2848**

**AIA  
Supplement 1  
14 JULY 2000**

**Personnel**

**AIR FORCE SECURITY FORCES AWARDS  
PROGRAM**

**COMPLIANCE WITH THIS PUBLICATION IS MANDATORY**

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AFI 36-2848, 1 April 2000, is supplemented as follows:

This supplement ensures all eligible Air Intelligence Agency (AIA) security forces personnel, both military and civilian, have the opportunity to compete in their respective categories. This supplement applies to all AIA administratively-supported units, AIA wings, centers, groups, units, and AIA-gained individual mobilization augmentees performing security forces duties. This supplement applies to AIA-gained Air National Guard (ANG) units upon mobilization and AIA-gained Air Force Reserve (AFRES) units.

**SUMMARY OF REVISIONS**

This edition allows ANG and AFRES security forces sections assigned to AIA units to compete in the AIA Outstanding Security Forces (SF) Section Award (paragraph 11.6 Added); requires submittal of an AF Form 1206, *Nomination For Award*, for both individual and section awards using format identified in AFI 36-2848 (paragraph 8.3 and 12); establishes AIA selection criteria for section awards (paragraphs 13.1 through 13.4); requires ANG security forces section award nominees to forward nomination packages through AIA command channels.

2. Calendar year (1 January through 31 December) is the evaluation period for individual awards and section awards.

3. Send all nomination packages, section and individual, to the appropriate center, wing, or group commander. Ensure nomination packages arrive in sufficient time for the center, wing, or group to select the best qualified nominee in each category. Nomination packages for individual awards must arrive no later than 15 January following the nomination year. Nomination packages for section awards must arrive no later than 15 February. Both individual and section award nominations should be mailed to HQ AIA/SOX, 102 Hall Blvd, Ste 257, San Antonio TX 78243-7026. Send only the original copy. Nomination packages received after the aforementioned dates will not be considered for command competition.

8.3. Limit the individual award bullet narrative to one single-spaced page of the AF Form 1206. Use format identified in AFI 36-2848, attachment 2. Text will be in the AF Form 1206 built-in font. The Chief of Security (HQ AIA/SO) selection board selects one person in each category and forwards nomination to HQ AFSFC/SFM. Use software compatible with Microsoft Word. Include a copy of the individual award nomination package on 3.5-inch floppy diskette.

9. Individual award selection boards at the center, wing, group, and HQ AIA/SO level will use the same criteria established in AFI 36-2848, paragraphs 9.1 through 9.4.

11.6. (Added) All AIA security forces sections (to include AIA administratively supported units, ANG, and AFRES) may compete in the AIA Outstanding Security Forces Section Award category. This category does not compete at Air Force-level competition.

12. Each wing, group, and center may nominate one security forces section. The period of evaluation is the calendar year. The narrative is no more than 2 single-spaced pages of the AF Form 1206 using the format identified in AFI 36-2848, paragraphs 12.1 through 12.7.

13. For Security Forces Section Award selection boards at the centers, wings, groups, and HQ AIA/SO level use the following criteria:

13.1. Mission performance reflecting a high degree of credit to the Air Force—50 percent.

13.2. Unit involvement in base and, or community service—20 percent.

13.3. Individual performance of unit members who enhanced unit integrity and contributed to the overall outstanding work of the unit—15 percent.

13.4. Overall rating of satisfactory or better during formal inspections, tests, or any other evaluations conducted during the evaluation period—15 percent.

17.1. AIA individual award winners receive engraved plaques.

17.3. (Added) The winner of the Outstanding AIA Security Forces Section Award receives an engraved plaque for permanent display.

Atch 3, Part VI. Requires wing, group, or center commander endorsement.

**NOTE:**

AIA ANG Security Forces Section nominees forward package through AIA command channels.

JIMMY R. JONES  
Chief of Security